

District/LEA: 115-115 ST. LOUIS CITY Year: 2023-2024

Funding Application: Plan - School Level - 4420 COLUMBIA ELEM. COMM. ED. CTR. Version: Initial Status: Submitted

Number Name

All check boxes and/or radio buttons marked in this plan and policies indicate an assurance on the part of the LEA and school.

School, Parent And Family Engagement Policy [Hide](#)

4420 COLUMBIA ELEM. COMM. ED. CTR. SCHOOL, PARENT AND FAMILY ENGAGEMENT POLICY

All check boxes marked in this policy indicate an assurance on the part of the school.

Type of Title I.A program

- Schoolwide
- Targeted

This school parent and family engagement policy is developed jointly with, distributed to, and agreed on with parents of participating children, including parents of migrant and EL children. *Section 1116 (b)(1)*

Describe how the school seeks and obtains the agreement of parents to the parent and family engagement policy.

Columbia Elementary provides all parents with a Student Compact that states the agreement between the parent, student, and homeroom teacher. It lists all of the responsibilities for the current year. The compact is a document that is signed by all parties and the principal. We provide our parents with this information at the beginning of the school year during registration. Parents are also invited and expected to come to our Title 1 meetings that are held once each semester to obtain the agreement, and also at our Spring Review and Revision where they have the opportunity to voice concerns and present any changes or suggestions.

Parents are notified of the policy in an understandable and uniform format. *Section 1116(b)(1)*

The school parent and family engagement policy is provided in a language the parents can understand. *Section 1116(b)(1)*

POLICY INVOLVEMENT

At the beginning of the school year, the school convenes an annual meeting, at a convenient time, to which all parents of participating children are invited and encouraged to attend. *Section 1116 (c)(1)*

The agenda reflects that the purpose of the meeting is

To inform parents of their school's participation in the Title I.A program

To explain the requirements of Title I.A

To explain the right of parents to be involved.

Section 1116 (c)(1)

The school offers a flexible number of meetings. *Section 1116 (c)(2)*

Using Title I.A funds, to promote parental involvement the school provides (check all that apply)

Transportation

Child care

Home visits

Funds will not be utilized for these purposes

Section 1116 (c)(2)

The school involves parents in an organized, ongoing, and timely way:

In the planning, review, and improvement of the Title I.A program and if applicable Schoolwide program plan in the school. *Section 1116 (c)(3)*

Describe how parents are involved in the planning, review, and improvement of the Title I.A program and if applicable Schoolwide program plan in the school.

At the beginning of the school year (fall), parents are invited to attend a Title I meeting. The second Title I informative meeting is scheduled during 3rd quarter (spring). During both meetings, school academic data is shared with the parents, including plans for increasing student achievement and overall school effectiveness within the school and community. Timely information about the Title I.A. program is provided to parents and families via. Notification to families are given out multiple ways:

- Email
- School Newsletter (Eagle Enquirer)
- School Reach (Robo calls)
- Flyers
- ClassDojo

In the planning, review, and improvement of the school parent and family engagement policy. *Section 1116 (c)(3)*

Describe how parents are involved in the planning, review, and improvement of the school parent and family engagement policy.

Parents are invited to all meeting to provide input for school improvement.
Parents are also given surveys to provide input for school improvement.

The school provides parents of participating children:

- Timely information about the Title I.A programs. *Section 1116 (c)(4)(A)*

Describe plans to provide information about the Title I.A programs.

What are the methods and plans to provide an explanation of curriculum, assessments and MAP achievement levels to parents and families?
Columbia provides explanations of curriculum, assessments, and MAP achievement levels to parents and families via:

- Open House
- Parent - Teacher Conferences
- School Newsletter (Eagle Enquirer)

- A description and explanation of the curriculum in use at the school, the forms of academic assessments that are used to measure progress, and the achievement levels of the MAP assessment.

Section 1116 (c)(4)(B)

Describe methods and plans to provide a description and explanation of the curriculum, academic assessments, and MAP achievement levels.

Columbia provides explanations of curriculum, assessments, and MAP achievement levels to parents and families via:

- Open House
- Parent - Teacher Conferences
- School Newsletter (Eagle Enquirer)

- Opportunities, as appropriate, to participate in decisions relating to the education of their children. *Section 1116 (c)(4)(C)*

- Responses to their suggestions as soon as possible. *Section 1116 (c)(4)(C)*

SHARED RESPONSIBILITY FOR HIGH STUDENT ACHIEVEMENT

School-Parent Compact

The School-Parent Compact outlines how parents, the entire school staff, and students will share the responsibility for improved student academic achievement and the means by which the school and parents will build and develop a partnership to help children achieve the State's high standards. *Section 1116 (d)*

- The school jointly develops with parents of Title I.A served children the school-parent compact.

The school-parent compact will

- Describe the ways in which all parents will be responsible for supporting their children's learning. *Section 1116 (d)(1)*

Columbia Families support their child's learning in the following ways:

- Ensure child attends school regularly and on time
- Provide a designated area to complete homework daily
- Communicate regularly with child's teacher and/ or school
- Support the school in developing positive behaviors
- Ensure child is in uniform daily
- Encourage my child to read at home
- Volunteer time at my child's school
- Show respect and support for my child, the teacher, and the school

- o Constant Positive and productive 2-Way Communication
- o Actively participate in home visits
- o Attend parent conferences



- Describe the school's responsibility to provide high-quality curriculum and instruction in a supportive and effective learning environment. *Section 1116 (d)(1)*

- Maintain highly qualified principal, teachers, and full-time staff members.
- Have high expectations for all students and demand excellence.
- Encourage students to be their best at all times.
- Inform parents about students' progress.
- Provide a positive communication line between home and school.
- Provide appropriate homework assignments and assistances to parents if needed or requested.
- Provide Report Cards four times a year to showcase students' progress.
- Hold scheduled Parent/ Teacher Conferences.
- Provide parent's opportunities to volunteer and to participate in their child's education.

Addresses the importance of communication between teachers and parents on an ongoing basis through, at a minimum

Conducting parent-teacher conferences at least annually, during which the compact shall be discussed

Issuing frequent reports to parents on their children's progress

Providing reasonable access to staff, opportunities to volunteer, and observation of classroom activities

Ensuring regular two-way, meaningful communication between family members and school staff, and, in a language that family members can understand

Section 1116 (d)(2)(A) (B),(C),(D)

BUILDING CAPACITY FOR INVOLVEMENT

To ensure effective involvement of parents and to support a partnership among the school, parents, and the community to improve student academic achievement, the school

- Provides assistance to parents, as appropriate, in understanding
- o the Missouri Learning Standards,
 - o the Missouri Assessment Program,
 - o local assessments,
 - o how to monitor a child's progress, and
 - o how to work with educators to improve the achievement of their children.

Section 1116 (e)(1)

Describe plans to provide assistance.

- The school compact is shared with families during registration in August
- Parent-Teacher Conferences are conducted once each semester
- Quarterly progress reports, quarter report cards, and semester report cards are provided.
- Staff are available to families via telephone at school, district-provided email addresses, and for scheduled parent-teacher conferences. In addition to predetermined conferences, staff may meet with families during their planning period, or before/after school.
- All staff utilize Class Dojo as a communication tool in addition to those listed above.

- Provides materials and training to help parents work with their children to improve achievement. *Section 1116 (e)(2)*

Describe plans to provide materials and training.

We offer Open House to assist families in having all the available information regarding the school year. At Open House, families are invited to visit their child's classrooms to gain hands-on experiences in their child's learning environment and hear strategies for collaborating at home.

- Educates teachers, specialized instructional support personnel, principals, and other school leaders, and other staff, with the assistance of parents, in the value and utility of contributions of parents, and in how to reach out to, communicate with, and work with parents as equal partners, implement and coordinate parent programs, and build ties between parents and the school. *Section 1116 (e)(3)*

Describe plans to educate school personnel regarding working with parents.

SLPS has scheduled Professional Development days, which are designed to assist all teachers, specialized instructional support personnel, principals, school leaders, and support staff, with training to promote all areas of successful relationship building with students, parents and families. The district also offers off-site training and professional development opportunities. Columbia School also has monthly scheduled school-wide meetings to address many concerns educationally and professionally.

To ensure effective involvement of parents and to support a partnership among the school, parents, and the community to improve student academic achievement, the school

- To the extent feasible and appropriate, coordinates and integrates parent involvement programs and activities with other Federal, State, and local programs, including public preschool programs, and conducts other activities, such as parent resource centers, that encourage and support parents in more fully participating in the education of their children. *Section 1116 (e)(4)*

Describe plans to coordinate and integrate.

Resources for Families are located inside the family and community specialist's office and the parent resource board directly outside office. Families are also encouraged to participate in a variety of school activities through information given in the school newsletter, webpage and ClassDojo.

- Ensures that information related to school and parent programs, meetings, and other activities is sent to the parents of participating children in a format and, in a language the parents can understand. *Section 1116 (e)(5)*
- Provides reasonable support for parental involvement activities under this section as parents may request. *Section 1116 (e)(14)*

Optional additional assurances

To ensure effective involvement of parents and to support a partnership among the school, parents, and the community to improve student academic achievement, the school: (optional; check if applicable)

- Involves parents in the development of training for teachers, principals, and other educators to improve the effectiveness of parent involvement training. *Section 1116 (e)(6)*
- Provides necessary literacy training from Title I funds if the local educational agency has exhausted all other reasonably available sources of funding for literacy training. *Section 1116 (e)(7)*
- Pays reasonable and necessary expenses associated with local parental involvement activities, including transportation and child care costs, to enable parents to participate in school-related meetings and training sessions. *Section 1116 (e)(8)*
- Trains parents to enhance the involvement of other parents. *Section 1116 (e)(9)*
- Arranges school meetings at a variety of times, or conducts in-home conferences between teachers or other educators, who work directly with participating children, with parents who are unable to attend conferences at school, in order to maximize parental involvement and participation. Adopts and implements model approaches to improving parental involvement. *Section 1116 (e)(10)*
- May adopt and implement model approaches to improving parental involvement. *Section 1116 (e)(11)*
- Establishes a districtwide parent advisory council to provide advice on all matters related to parental involvement in Title I programs. *Section 1116 (e)(12)*
- May develop appropriate roles for community-based organizations and businesses in parent involvement activities. *Section 1116 (e)(13)*

ACCESSIBILITY

In carrying out the parent and family engagement requirements of the Title I program, the school, to the extent practicable,

- Provides opportunities for the informed participation of parents and family members, including:
 - Parent and family members who have limited English proficiency.
 - Parent and family members with disabilities.

Parent and family members of migratory children.

Provides information and school reports in a format and, in a language parents understand. *Section 1116 (f)*

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District/LEA Comments

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